

NATIONAL CHENGCHI UNIVERSITY

Regulations Governing the Management of Dormitories for Visiting Scholars

January 6, 1960 Passed by the 19th Resolutions of the Executive Committee
March 7, 2007 Amended and passed by the 606th Administrative Meeting
December 1, 2010 Amended and passed by the 629th Administrative Meeting
May 6, 2015 Amended and passed by the 659th Administrative Meeting
May 25, 2015 Promulgated by official document No. 1040014683
May 4, 2022 Amended and passed by the 694th Administrative Meeting

**This English version is intended to provide a general understanding of the original Chinese regulations. In case of any discrepancy between the Chinese version and the English version, the Chinese version shall prevail.*

- Article 1 National Chengchi University (NCCU or “the University”) formulates the **Regulations Governing the Management of Dormitories for Visiting Scholars** to enhance international academic interaction and provide accommodations for domestic and international scholars staying in the Visiting Scholar Dormitories.
- Article 2 The term “Visiting Scholar” refers to domestic and international visiting professors, guest professors, exchange professors, associate professors, assistant professors, or lecturers, as well as researchers of equivalent rank or other personnel under special circumstances approved by the President through a specific report.
- Article 3 Those who intend to stay in the Visiting Scholar Dormitories must submit an application, including an employment letter or approval documents from the University, as well as details about the number of family members staying. Accommodations will be provided in order of application after approval by the President, subject to availability. Once the application to stay in the Visiting Scholar Dormitories has been approved, the hiring units must assist the scholar in completing the process by facilitating the signing of the accommodation contract in accordance with regulations.
- Article 4 The stay is limited to the appointment period, and accommodations must be vacated and returned within two weeks after the appointment period ends. Residents staying in the Visiting Scholar Dormitories must take good care of the furniture and equipment during their stay. Any damages resulting from improper care or use will require compensation from the responsible party.
- Article 5 Foreign scholars residing with family members are primarily allowed to stay in the Visiting Scholar Dormitories with multiple rooms. Single scholars are primarily allowed to stay in single rooms in the Visiting Scholar Dormitories.
- Article 6 Multi-room accommodations in the Visiting Scholar Dormitories are restricted to the actual residence of the scholar and their dependents. Single-room accommodations are restricted to the scholar and may not be sublet or rented out. Violators will have their accommodation privileges revoked and will be held accountable.
- Article 7 The University reserves the right to monitor the use of the Visiting Scholar Dormitories by sending personnel to conduct inspections.
- Article 8 The cleanliness, tranquility, and public safety of the Visiting Scholar Dormitory are a

collective responsibility of all residents. Violations will be reported to the hiring unit and the individual involved, and appropriate accountability measures will be taken. In serious cases, accommodation privileges will be revoked.

Article 8-1

The usage fees for staying in the Visiting Scholar Dormitories during the specified period shall be handled according to the following regulations:

I. The monthly management fee is as follows. If the electricity bill exceeds the average electricity bill of the residents in that dormitory for the current period, an additional charge will be levied to cover the difference between the actual bill and the average bill.

i. Multiple rooms:

1. The Second Scholar Dormitory (6th and 7th floors): NT\$31,100.
2. Nan Yuan: NT\$24,100.
3. Xue Yuan: NT\$18,100.
4. The Second Visiting Scholar Dormitory (2nd to 5th floor): NT\$ 13,100.

ii. Single Room:

1. The Second Visiting Scholar Dormitory (2nd to 5th floor): NT\$ 11,400.
2. Xin Yuan, Mei Yuan (one bedroom and one living room): NT\$7,750.
3. Xin Yuan, Mei Yuan (suites): NT\$6,250.

II. Charging Method:

- i. For residents whose accounts are maintained at the University, the Cashier Section will deduct the payment from their salary on a monthly basis.
- ii. If there is no salary account, payment must be made in person to the Cashier Section by the 10th of each month, or arranged by the hiring unit on the resident's behalf. If payment is overdue by more than two months, in addition to the collection of outstanding receivables, accommodation privileges will be revoked.

The management fees in the preceding paragraph may be reduced with the approval of the President through a specific report.

Article 9

The Regulations shall be passed by the Administrative Meeting and implemented upon promulgation. The same procedure shall apply to any amendments.